

**MAY 4, 2024, CITY GENERAL ELECTION ORDER**

**ORDER 011824(A)**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF QUITMAN, TEXAS CALLING A GENERAL ELECTION AND ESTABLISHING THE PROCEDURE FOR THE GENERAL ELECTION TO BE HELD ON MAY 4, 2024, IN THE CITY OF QUITMAN, TEXAS; APPOINTING OFFICERS; DESIGNATING EARLY VOTING OFFICERS, LOCATION, TIMES AND EARLY VOTING BALLOT BOARD; AND PROVIDING FOR OTHER MATTERS RELATING TO THE ELECTION.**

**WHEREAS** the laws of the State of Texas provide that on May 4, 2024, there shall be a general election for municipal officers; and

**WHEREAS** the Texas Election Code is applicable to said election, and in order to comply with said Code, an ordinance should be passed calling the election and establishing the procedures to be followed in said election and designating the voting place for said election.

**NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF QUITMAN, TEXAS, THAT:**

**Section 1. General Election Ordered.**

A City general election shall be held on May 4, 2024, to elect the following officers of the City of Quitman, Texas:

- Three (3) at-large Aldermen for full two (2) year term.

**Section 2. Filing Period.**

Candidates for the above officers may file their application beginning at 8:00 a.m. January 17, 2024, and shall file their applications no later than 5:00 p.m. February 16, 2024. All candidates for the offices to be filed in the election to be held on May 4, 2024, shall file their application to become candidates with the City Secretary of the City at City Hall, 401 East Goode Street, Quitman, TX 75783 on any weekday that is not a City holiday between 8:00 a.m. and 4:30 p.m., and all of said applications shall be as prescribed by the Election Code of the State of Texas.

**Section 3. Drawing.**

The order in which the names of the candidates are to be printed on the ballot shall be determined by a drawing conducted by the City Secretary as provided by the Election Code. Such drawing will be held at 9:00 a.m. on Monday, February 23, 2024, at City Hall in the City Council Chambers.

**Section 4. Election Precinct and Election Day Polling Place.**

The entire city shall be the election precinct for said election. The polling location for election day voting shall be and is hereby designated as the Carroll Green Civic Center located at 602 McAllister Street, Quitman, Texas. Polls shall remain open from 7:00 a.m. to 7:00 p.m. on the day of the election.

**Section 5. Election Officers.**

The following election officers are hereby appointed:

Election Judge:	TBD
Custodian of Records:	City Secretary

The Election Judge is hereby authorized and directed to appoint at least one (1) and no more than two (2) election clerks to assist on the day of the election.

**Section 6. Early Voting Officers, Location and Times.**

Laura Wise, in her capacity as Wood County Election Administrator, is hereby appointed as Early Voting Clerk and hereby authorized to appoint deputy clerks as needed.

Early voting shall be conducted at the Wood County Courthouse Annex located at 200 W. Bermuda from April 22<sup>th</sup> through April 30<sup>th</sup>, 2024, from 8:00 AM to 5:00 PM. There will be no Saturday voting.

Requests for applications for early voting ballots by mail should be mailed to City Secretary; City of Quitman; P.O. Box 1855; Quitman, TX 75783.

The Election Judge, Alternate Judge and election day clerks shall constitute the Early Voting Ballot Board and shall count and return early voting ballots, and perform other duties set forth in accordance with the Election Code.

**Section 7. Notice of Election and Other Postings.**

Notice of the election and posting of election related activities shall be given by the City Secretary or Wood County Election Administrator in accordance with the Texas Election Code and the agreement between the City and Wood County for election services.

**Section 8. General.**

Said election shall be held in accordance with the Texas Election Code, and only resident qualified voters of said City shall be eligible to vote at said election. The City Secretary is hereby authorized and instructed to procure and furnish all necessary election supplies to conduct said election. Returns of said election shall be posted at the polling location as soon as possible after the closing of the polls.

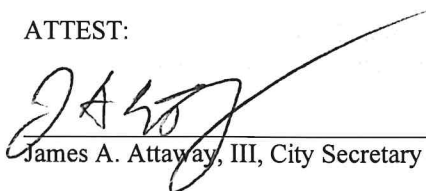
**PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF QUITMAN, TEXAS THIS 18th DAY OF JANUARY, 2024.**

**IN WITNESS WHEREOF WE HEREBY AFFIX OUR SIGNATURES HERETO ON THIS 18th DAY OF JANUARY, 2024.**

APPROVED:

  
Randy C. Dunn, Mayor

ATTEST:

  
James A. Attaway, III, City Secretary /Administrator