



REGULAR MEETING MINUTES
City Council – City of Quitman, Texas
Thursday, October 19, 2017, 5:30 PM
City Council Chambers, City Hall - 401 E Goode Street, Quitman, TX

Council Members Present: David Dobbs, Mayor; Randy Dunn, Mayor Pro-Tem; Susan Resnik, Alderman; Brad Medlin, Alderman and Jack Robinson, Alderman.

Council Member Absent: Kevin Gilbreath, Alderman

Staff Present: Jim McLeroy, City Attorney; Walter Lutonsky, Streets & Maintenance Director; Dee Gilbreath, Utilities Director; Scott Wheeler, Fire Chief; Sgt. Mike Chilson, (*for Kelly Cole, Police Chief*); Delene Allen, Civic Services Director; Alice Ingram, City Secretary/Administrator and Sheryl Laudenslager, Assistant City Secretary.

Staff Absent: None

Media: Larry Tucker

A. CALL TO ORDER

Mayor David Dobbs called the meeting to order at 5:30 p.m., in City Council Chambers, 401 E Goode Street, Quitman, Texas, 75783.

B. INVOCATION: Alderman Jack Robinson

C. PLEDGE OF ALLEGIANCE TO THE UNITED STATES FLAG AND THE TEXAS FLAG: Alderman Randy Dunn

D. COMMENTS

Item 1) Citizen Comments

Ms. Elizabeth Nueuns from the Quitman Arboretum spoke regarding the hog damage to the Arboretum at Jim Hogg Park. She also requested that people “like and share” the Arboretum page on Facebook.

Item 2) Mayor Comments

- Highlight the Fire Department and Fire Prevention Week. Scott Wheeler and Tammy Gilmore.
- Update on feral hogs at the Arboretum and on the Winnsboro Highway. Hogs are also near the City warehouse.

- Utility Department will be receiving new computer software from USTI.
- Reviewing speed bumps or humps for Smart Street, Paul Street, Lance Road, and Nathan Drive.
- Highlight participation of new City Secretary/Administrator, Alice Ingram, in local activities and meetings.
- Proclamations recognizing: Municipal Courts Week, November 6-10, 2017; Honor Our Veterans Weekend with Quitman High School 39th Annual Veterans Day Program at 11:00 a.m., November 10, 2017, and Wood County Veterans event at 2:00 p.m., on November 11, 2017, at Jim Hogg Park.
- Upcoming Events: Trunk or Treat, October 25, 2017, 5:30-7:30 p.m., First United Methodist Church parking lot. QHS Homecoming Parade, October 27, 2017, 2:00 p.m.; parade will end at the Courthouse with a pep rally. Candy Walk through Downtown, October 31, 2017, 3:30-5:00 p.m. Haunting in the Park, October 31, 2017, 5:30-7:00 p.m., in Jim Hogg Park. Christmas Parade and Downtown activities, December 2, 2017, 6:00 p.m.; parade will end at the Courthouse.
- Appointment of WCIC Board Member will be in November.
- Zoning change request that was tabled at the September meeting is being reviewed and is expected to be on the November agenda.
- Alice Tomerlin was sworn in as an Associate Judge at 12:00 p.m., October 19, 2017.
- Request for an Excused Absence for Alderman Kevin Gilbreath was approved. The motion to approve the absence was made by Alderman Jack Robinson and seconded by Alderman Brad Medlin. The motion passed on a 4-0 vote.

F. CONSENT AGENDA

- Item 3)** September 21, 2017, Regular Council Meeting Minutes
- Item 4)** Financial Reports as of September 30, 2017
- Item 5)** Budget Reports as of September 30, 2017
- Item 6)** September Departmental Reports

The following motion was made by Alderman Susan Resnik and seconded by Alderman Brad Medlin. The motion passed on a 4-0 vote.

BE IT THEREFORE RESOLVED, that the Quitman City Council approved the Consent Agenda, as presented.

G. PRESENTATIONS

Item 7) Wood County Industrial Commission Representative Report

Sam Scroggins presented the WCIC Meeting Summary from the WCIC October 5, 2017, which was held in Winnsboro, Texas. New Business included the allocation of \$50,000.00 from the Unclaimed Capital Credits (UCC) for economic development in 2017-2018. The UCC Committee recommended that the WCIC award \$50,000.00 to the Wood County Airport to supplement the cost for increasing the length and width of the runway and for expansion of the tarmac. The Executive Director's Report included discussion regarding the "Volunteer Board Member Job Description". A request to modify the job description is pending. The next WCIC meeting will be November 2, 2017, in Alba, Texas.

H. **RESOLUTIONS**

Item 8) 101917 (A) Resolution to Approve Police Department Body Armor Grant Application

The following motion was made by Alderman Randy Dunn and seconded by Alderman Susan Resnik. The motion passed on a 4-0 vote.

BE IT THEREFORE RESOLVED, that the Quitman City Council approved the Police Department Body Armor Grant Application, as presented.

Item 9) 101917 (B) Interlocal Agreement for Ad Valorem Tax Collection

The following motion was made by Alderman Brad Medlin and seconded by Alderman Jack Robinson. The motion passed on a 4-0 vote.

BE IT THEREFORE RESOLVED, that the Quitman City Council approved the Interlocal Agreement for Ad Valorem Tax Collection Services with Wood County for the cost of \$2,512.00, payable in quarterly payments of \$628.00, as presented.

Item 10) 101917 (C) Wood County Fire Protection and Emergency Services Agreement

The following motion was made by Alderman Jack Robinson and seconded by Alderman Randy Dunn. The motion passed on a 4-0 vote.

BE IT THEREFORE RESOLVED, that the Quitman City Council approved the Interlocal Agreement for Fire Protection and Emergency Services between Wood County and the City of Quitman, which includes the payment of \$51,663.00 from the County to the City, as presented.

Item 11) 101917 (D) Resolution Accepting Dissolution of Carroll Green Civic Center Board

The following motion was made by Alderman Susan Resnik and seconded by Alderman Brad Medlin. The motion passed on a 4-0 vote.

BE IT THEREFORE RESOLVED, that the Quitman City Council accepted the dissolution of the Board of Directors of the Carroll Green Civic Center, and the return of full, active management and oversight of the facility to the City of Quitman, as presented.

Item 12) 101917 (E) Appointment of Municipal Associate Judge

The following motion was made by Alderman Susan Resnik and seconded by Alderman Jack Robinson. The motion passed on a 4-0 vote.

BE IT THEREFORE RESOLVED, that the Quitman City Council approved the appointment of Lauren Maynard as an Associate Municipal Judge, as presented.

I. EXECUTIVE SESSION

No Executive Session.

J. RECONVENE

No Executive Session; did not reconvene.

K. ADJOURNMENT OF MEETING

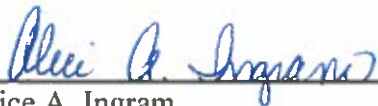
The following motion was made by Alderman Randy Dunn and seconded by Alderman Brad Medlin. The motion passed on a 4-0 vote.

BE IT THEREFORE RESOLVED, that the Quitman City Council officially adjourned at 6:19 p.m.



David A. Dobbs
Mayor

ATTEST:



Alice A. Ingram
City Secretary/Administrator

POLICE DEPARTMENT GRANT APPROVAL

RESOLUTION 101917(A)

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF QUITMAN, TEXAS
REGARDING AUTHORIZATION FOR A GRANT APPLICATION FOR POLICE FUNDS
FUNDED BY BODY ARMOR GRANT PROGRAM**

WHEREAS, The City of Quitman finds it in the best interest of the citizens of Quitman, TX that the Rifle Resistant Body Armor Grant be operated for the 2018 year, and

WHEREAS, The City of Quitman agrees to provide applicable matching grant funds for said project as required by the Office of the Governor grant application; and

WHEREAS, The City of Quitman agrees that in the event of loss or misuse of the Office of the Governor funds, the City of Quitman assures the funds will be returned to the Office of the Governor in full.

WHEREAS, The City of Quitman designates Chief Kelly Cole as the grantee's authorized official. The authorized official is given the power to apply for, accept, reject, alter or terminate the grant on behalf of the applicant agency.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF QUITMAN, TEXAS THAT:

The City of Quitman approves submission of the grant application for the Public Safety / Officer Safety Grant #3470501, to the Office of the Governor.

INTRODUCED AND PASSED BY THE CITY COUNCIL OF THE CITY OF QUITMAN, TEXAS THIS THE 19TH DAY OF OCTOBER, 2017.

IN WITNESS WHEREOF WE AFFIX OUR SIGNATURES HERETO THIS THE 19TH DAY OF OCTOBER, 2017.

APPROVED:



David A. Dobbs, Mayor

ATTEST:



Alice A. Ingram, City Secretary/Administrator

TAX COLLECTION SERVICES AGREEMENT WITH WOOD COUNTY

RESOLUTION 101917(B)

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF QUITMAN, TEXAS
AUTHORIZING THE EXECUTION OF AN INTERLOCAL AGREEMENT
FOR AD VALOREM TAX COLLECTION SERVICES WITH WOOD COUNTY**

WHEREAS, the provision of certain tax collection related services is most efficiently provided through the office of the Wood County Assessor/Collector.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF QUITMAN, TEXAS, THAT:

The Mayor is hereby authorized and directed to execute the attached 'Interlocal Cooperation Agreement For Ad Valorem Tax Collection' to provide tax collection related services. The City of Quitman cost is \$2,512.00.

PASSED BY THE CITY COUNCIL OF THE CITY OF QUITMAN, TEXAS, THIS 19TH DAY OF OCTOBER, 2017.

IN WITNESS WHEREOF WE HAVE AFFIXED OUR SIGNATURES HERETO THIS 19TH DAY OF OCTOBER, 2017.

APPROVED:



David A. Dobbs, Mayor

ATTEST:



Alice A. Ingram, City Secretary/Administrator

EMERGENCY MANAGEMENT SERVICES CONTRACT WITH WOOD COUNTY

RESOLUTION 101917(C)

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF QUITMAN, TEXAS
AUTHORIZING THE EXECUTION OF AN AGREEMENT REGARDING FIRE PROTECTION AND EMERGENCY
SERVICE**

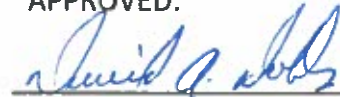
BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF QUITMAN, TEXAS, THAT:

The Mayor is hereby authorized and directed to execute the attached contract with Wood County regarding Fire Protection and Emergency Service for FY 2018.

PASSED BY THE CITY COUNCIL OF THE CITY OF QUITMAN, TEXAS, THIS 19TH DAY OF OCTOBER, 2017.

IN WITNESS WHEREOF WE HAVE AFFIXED OUR SIGNATURES HERETO THIS 19TH DAY OF OCTOBER, 2017.

APPROVED:



David A. Dobbs, Mayor

ATTEST:



Alice A. Ingram, City Secretary/Administrator

FY 2018 CONTRACT
CITY OF QUITMAN, TEXAS - WOOD COUNTY, TEXAS
FIRE PROTECTION AND EMERGENCY SERVICE

STATE OF TEXAS X

COUNTY OF WOOD X

WHEREAS, the City of Quitman, Texas, a municipal corporation, has the Quitman Volunteer Fire Department to provide fire protection and emergency service to the citizens of the City of Quitman, Texas, and

WHEREAS, Wood County, Texas, pursuant to Local Government Code section 352.001 may furnish fire protection and emergency service to the residents of the County outside municipalities, and the City of Quitman, Texas, and Wood County, Texas, desire to enter into an agreement under the provisions of Chapter 791, the Interlocal Cooperation Act, Section 791.011, State of Texas Government Code, and Local Government Code Section 352.001, in order that Wood County, Texas, through the City of Quitman, Texas, may provide fire protection and emergency service for portions of Wood County, Texas, outside municipalities.

NOW, THEREFORE, THIS AGREEMENT is made and entered into this the 1st day of October, 2017, by and between the CITY OF QUITMAN, TEXAS, a municipal corporation, and WOOD COUNTY, TEXAS, each existing under the laws of the State of Texas, and for the benefits and considerations hereinafter expressed, the City and County agree as follows:

1. That under the provisions of Chapter 791, the Interlocal Cooperation Act, Section 791.011, State of Texas Government Code, and Local Government Code, Section 352.001, the City of Quitman, Texas, agrees to provide fire protection and emergency service to portions of Wood County, Texas, outside the city limits of Quitman, Texas.

2. That for such services to be provided to Wood County, Texas, and its citizens through and under its contract with the City of Quitman, Texas, Wood County, Texas, agrees to pay the City of Quitman, Texas, Fifty-one thousand, six hundred sixty-three and no/100 (\$51,663.00), payable after October 1, 2017 pursuant to receipt of Fiscal Year 2017 financial reporting certified by Fire Chief in a format prescribed by Wood County and if renewed, annually for each contract year.

3. That the City of Quitman, Texas, shall be obligated to furnish to Wood County, Texas, only those fire protection and emergency services provided to the citizens of the City of Quitman, Texas, and subject to all rights, powers, duties, limitations and obligations as provided for in said Chapter 791, the Interlocal Cooperation Act, Section 791.011, State of Texas Government Code, and Local Government Code, Section 352.001.

4. That this contract and agreement shall continue in full force and effect for a period of one year, beginning October 1, 2017, and until the said contract between the City of Quitman, Texas, and Wood County, Texas, is terminated by notice in writing delivered by certified mail to the Mayor or County Judge of the respective parties, at least one hundred twenty (120) days prior to the end of the

contract term or renewal thereof. It is the intention of both parties that the obligation of the City of Quitman, Texas, and Wood County, Texas, hereunder shall continue to the end of the term specified herein, or any renewal thereof.

5. That Wood County, based on reports by Quitman Volunteer Fire Department, may become eligible and qualify for certain federal and state funding relating to Fire Service. Should Wood County qualify for such, including but not limited to, Emergency Protective Measures or F.E.M.A. funds relating to fire protection costs, Wood County may submit a request for public assistance as an eligible applicant on behalf of local jurisdictions, Volunteer Fire Departments (VFD), and/or private non-profit organizations located within Wood County that fall under this contract.

The City of Quitman and the Quitman VFD shall furnish Wood County documentation on eligible costs, including costs from VFD within timetable requirements. Wood County will combine the documentation into one submittal. Each eligible organization has the right to elect or not to elect to participate when notified of available assistance and the defined eligibility requirements are met.

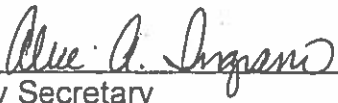
Wood County shall communicate such assistance opportunities to the acting President of the Wood County Fire Chief Association (WCFCA) for further distribution to the organizations. If or when Wood County receives assistance funding and all requirements have been met by VFD the City of Quitman, the funds will be forwarded to the respectively organization(s) that directly qualified for the assistance within 30 days of receipt of the funds.

It is understood that Quitman VFD additionally may be required to make certain reports directly to certain Federal and/or State Agencies.

6. That the City of Quitman shall be obligated to furnish Wood County proof of the expenditure of these funds received under this contract showing the direct benefit to the said fire department. City may not supplant funds due to receipt of these funds. Wood County will provide the required form to certify expenditures under this contract which have a deadline for submittal on October 31, 2018. All submittals shall be sent to Wood County Auditor, P.O. Box 389, Quitman, Texas, 75783. Failure to comply with this financial accountability may be justification for withholding of any future funding from Wood County.

EXECUTED IN DUPLICATE, this ____ day of _____, 2017, as duly authorized by the City Council of the City of Quitman, Texas, and Commissioners Court of Wood County, Texas.

ATTEST:



City Secretary

CITY OF QUITMAN



Mayor

ATTEST:

Wood County

Kelley Price, County Clerk

Bryan Jeanes, County Judge

DISSOLUTION OF CARROLL GREEN CIVIC CENTER BOARD OF DIRECTORS

RESOLUTION 101917(D)

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF QUITMAN, TEXAS
ACCEPTING THE DISSOLUTION OF THE BOARD OF DIRECTORS OF THE CARROLL GREEN CIVIC CENTER**

WHEREAS, the City of Quitman desires to have an available venue for events and activities in the community, and is the owner of the Carroll Green Civic Center, and

WHEREAS, the volunteer organization, The Carroll Green Civic Center Board, has voted to dissolve the Board and return full and active management and oversight of the facility to the City,

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF QUITMAN, TEXAS, THAT:

The Quitman City Council does accept the dissolution of the CGCC board as outlined in THE CONSTITUTION AND BYLAWS, Article XI, Section 1 and as duly voted upon by unanimous vote at the CGCC monthly meeting held September 19, 2017, and shared with the city administration by CGCC Board Chairman Larry Tucker, Vice-Chairman Sam Scroggins and Board Treasurer Greg Hollen.

PASSED BY THE CITY COUNCIL OF THE CITY OF QUITMAN, TEXAS THIS 19TH DAY OF OCTOBER, 2017.

IN WITNESS WHEREOF WE HAVE AFFIXED OUR SIGNATURES HERETO THIS 19TH DAY OF OCTOBER, 2017.

APPROVED:



David A. Dobbs, Mayor

ATTEST:



Alice A. Ingram, City Secretary/Administrator

APPOINTMENT OF MUNICIPAL ASSOCIATE JUDGE

RESOLUTION 101917(E)

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF QUITMAN, TEXAS
APPOINTING A MUNICIPAL JUDGE AND ASSOCIATE JUDGE**

WHEREAS, Sections 31.50 and 31.51 of the City of Quitman, Texas – Code of Ordinances specify terms regarding the appointment of a Municipal Court Associate Judge;

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF QUITMAN, TEXAS, THAT:

Lauren Maynard is hereby appointed as Associate Municipal Judge in accordance with Sections 31.50 and 31.51 of the City of Quitman – Code of Ordinances.

PASSED BY THE CITY COUNCIL OF THE CITY OF QUITMAN, TEXAS THIS 19th DAY OF OCTOBER, 2017.

IN WITNESS WHEREOF WE HAVE AFFIXED OUR SIGNATURES HERETO THIS 19th DAY OF OCTOBER, 2017.

APPROVED:



David A. Dobbs, Mayor

ATTEST:



Alice A. Ingram, City Secretary/Administrator