



REGULAR MEETING MINUTES
City Council – City Of Quitman, Texas
Thursday September 21, 2017, 5:30PM
City Council Chambers, City Hall - 401 E Goode Street, Quitman, TX

Council Present: David Dobbs, Mayor; Randy Dunn, Mayor Pro-Tem; Susan Resnik, Alderman; Brad Medlin, Alderman and Jack Robinson, Alderman.
Council member absent: Kevin Gilbreath, Alderman

Staff Present: Jim McLeroy, City Attorney; Walter Lutonsky, Streets & Maintenance Director; Dee Gilbreath, Utilities Director; Scott Wheeler, Fire Chief; Sgt. Mike Chilson, (for Kelly Cole, Police Chief); Delene Allen, Civic Services Director; Greg Hollen, City Secretary / Administrator and Sheryl Laudenslager, Finance Clerk.

Staff Absent: none

Mayor Dobbs called the meeting to order at 5:30 PM.

Alderman Jack Robinson gave an invocation and Alderman Medlin led the recitation of the United States Pledge and the Texas Pledge

Item 1 Citizen Comments

Ms. Toni Cole spoke on a topic not on the agenda, (adopt a street efforts).

Item 2 Mayor Comments

Mayor Dobbs welcomed everyone and introduced the new city secretary / administrator Alice Ingram. He noted that Alderman Gilbreath was an excused absence due to new work responsibilities. He also extended condolences to Police Chief Kelly Cole and family on the passing of his stepfather.

The Mayor provided a budget overview stating our CPA was with us for the meeting and expressing confidence in the budget process and engagement of the city council and city staff. He noted the Fire Dept. had just received the new county services agreement granting the city an increase to \$51,663.00 to provide vital fire protection and emergency services.

Mayor Dobbs asked current City Secretary / Administrator Hollen to share the fire suppression (sprinkler) building diagram for 101 Lipscomb St and thanked the county fire marshal Tully Davidson and city building staff for their prompt review and approvals. He mentioned enhancement of our Municipal Court and staff as well as recent awarding of grants to our Police department.

He closing remarks included the reading of the *National Constitution Week Proclamation*, also sharing the Arboretum efforts to combat feral hogs and their upcoming 10th anniversary, highlighting the Halloween in the Park event and the assumption of direct operations of the civic center, at the request of the civic center board, which had disbanded for that purpose.

CONSENT AGENDA

- Item 3** August 17, 2017 Regular Council Meeting Minutes
- Item 4** August 28, 2017 SCC Minutes; September 9, 2017 SCC Minutes
- Item 5** Financial Reports as of August 31, 2017
- Item 6** Budget Reports as of August 31, 2017
- Item 7** August Departmental Reports

Mayor Pro-Tem Dunn made a motion to approve the Consent Agenda; Alderman Resnik seconded the motion. The motion passed unanimously.

PRESENTATIONS

Item 8 Wood County Industrial Commission Representative Report

Sam Scroggins provided this month's review of WCIC activities. He noted that Quitman was well represented as host for the annual WCIC meeting, held at the Red Dome restaurant, on Thursday, Sept. 7, 2017. Sam shared that the board had ratified their officers for the coming year, spoke about the General Fund Unclaimed Capital Credits (UCC) grant initiatives and shared the latest on the HOT funds distributions. He mentioned ongoing efforts to launch the

"Welcome to Beautiful Wood County" advertising campaign and shared the board's discussions regarding term limits for members, which was not adopted. Next WCIC board meeting is October 5, in Winnsboro.

Public Hearing Held - Planning & Zoning request regarding 614 South Main Street, Property ID #41235

Mayor Dobbs opened a public hearing at 5:59 pm, for the purpose of discussing a zoning matter that had been approved and referred by the Planning & Zoning Commission.

The Mayor asked City Secretary / Administrator Hollen to provide an overview of the materials in the council packets, specifically the P&Z commission minutes and findings regarding the property. Hollen shared the request by owner Larry Englemann to use the front of the property to sell 2 to 3 used cars, and noted he already had a commercial auto sales license.

8 Property owners residing adjacent to 614 south Main St. had been contacted and only one, The Lacy family, had attended prior zoning meetings to express disapproval for this zoning change, citing concern for neighborhood esthetics of another used car lot. Mrs. Lacy and her son were in attendance and Mr. Lacy conveyed the family's continued opposition. City council members discussed possible alternatives to the Commercial zoning designation and city attorney Jim McLeroy stated there were possibly other 'less intensive use' options available. This could include contract boundaries, such as a specific fence requirement.

Mayor Dobbs closed the public hearing at 6:11 pm and returned to the regular city council meeting agenda.

ORDINANCES

Item 9 002117(01) Resolution approving zoning change request for 614 South Main Street

Upon return to regular council meeting Mayor Pro-Tem Dunn made a motion, seconded by Alderman Resnik, to approve the zoning request, for the purposes of entering into a council discussion. Concern was expressed by several council members related to this request. A motion was made to 'Table' the Ordinance request, taking no action, until an opportunity was made to determine specific conditions as to overall number of vehicles that could be placed for sale on the property. There was continued discussion regarding the suggestion by city attorney Jim McLeroy to look at possible other 'less intensive use' options. This could include contract boundaries, such as a specific fence requirement.

Mayor Pro-Tem Dunn made a motion to table; Alderman Resnik seconded the motion. The motion passed unanimously.

RESOLUTIONS

Item 10 092117(A) Resolution approving rezoning of 614 South Main Street

As a result of action taken on the Ordinance above, no action was taken on this resolution.

Item 11 092117 (B) Resolution Approving 2018 City Budget

City Secretary / Administrator Hollen provided an overview of the recent budget workshop and he and the Mayor thanked the council members and staff for their engagement and diligence in crafting this year's final submission. Hollen discussed the key revenue elements and projections for the coming year and he and the Mayor provided detail regarding the various department submissions. Overall revenue remains flat and expenditures have been matched to ensure a balanced budget approach which retains a focus on safety and excellence in operations.

Alderman Robinson made a motion to approve; Mayor Pro-Tem Dunn seconded the motion. The motion passed unanimously.

Item 12 092117 (C) Amend R082817(A) Allow Mayor to approve TABC permits at CGCC

City Secretary / Administrator Hollen reminded the city council that discussion on this topic had been held last month and the sense of the council was to permit the Mayor to review and approve temporary TABC license requests at the Carroll Green Civic Center.

Alderman Resnik made a motion to approve; Mayor Pro-Tem Dunn seconded the motion. The motion passed unanimously.

Item 13 092117 (D) Authorizing updates to assistant city secretary role

City Secretary / Administrator Hollen provided an overview on the role and history of this position within the city administration noting that Sheryl Laudenslager had been hired in the fall and had assumed the responsibilities of this position. The Mayor, Mayor Pro-Tem and others working with her in the expanded capacity have all agreed that her performance in her role and the diligence she has shown during the budget submission process warrants this adjustment. Hollen noted that the promotion / reclassification would be effective immediately and that additional compensation would be provided in the coming new budget year.

Alderman Medlin made a motion to approve; Alderman Robinson seconded the motion. The motion passed unanimously.

Item 14 092117(E) Resolution authorizing change in signatories to COQ bank account at WCNB

City Secretary / Administrator Hollen outlined the process for adding signatories to the city financial accounts due to selection of the new City Secretary / Administrator. Alice Ingram will be added to the signing authority with this resolution and the city council further requested our newest Alderman, Jack Robinson, also be added at WCNB.

Alderman Robinson made a motion to approve; Alderman Medlin seconded the motion. The motion passed unanimously.

Item 15 092117(F) QDC Board Appointments

The reappointment of WQDC board members Keven Burroughs, Randy Dunn and Martha Scroggins, and a new appointment of Glenn Hanner, to terms expiring September 30, 2019, was requested by the QDC board.

Alderman Medlin made a motion to approve; Alderman Robinson seconded the motion. The motion passed Three (3) to Zero (0), with Mayor Pro-Tem Dunn abstaining.

Item 16 092117(G) Approving 2018 Budget Funding for QDC

City Secretary / Administrator Hollen noted that the 2018 budget request by the QDC board was slightly larger, \$200,000.00, than the previous budget due to sales tax growth. This request is formulaic, as 33% of city's sales tax receipts are set aside for the purposes of economic development.

Mayor Pro-Tem Dunn made a motion to approve; Alderman Medlin seconded the motion. The motion passed unanimously.

Alderman Medlin made a motion to Adjourn; Mayor Pro-Tem Dunn seconded the motion. The motion was passed unanimously.

MEETING ADJOURNED AT 6:56 PM

(ALL ITEMS ARE POSTED FOR DISCUSSION AND ACTION UNLESS OTHERWISE NOTED)

THE CITY COUNCIL OF THE CITY OF QUITMAN RESERVES THE RIGHT TO RECESS THE MEETING AND CONDUCT AN EXECUTIVE SESSION AT ANY TIME DURING THE COURSE OF THIS MEETING TO DISCUSS ANY OF THE MATTERS LISTED, AS AUTHORIZED BY THE TEXAS GOVERNMENT CODE SECTION 551.071-551.088.

I HEREBY CERTIFY THAT THESE MINUTES ARE A TRUE AND CORRECT RECORD OF THE ITEMS CONSIDERED AND ACTION TAKEN AT THIS MEETING AND THAT THESE MINUTES HAVE BEEN APPROVED AS TRUE AND CORRECT AND THAT AN EXECUTED COPY IS ON FILE WITH THIS OFFICE.




Gregory D. Hollen
City Secretary / Administrator

ZONING CHANGE REQUEST

ORDINANCE O092117(01)

AN ORDINANCE AMENDING THE CITY OF QUITMAN – ZONING ORDINANCE TO CHANGE THE ZONING ON A SPECIFIC PROPERTY AT THE REQUEST OF THE PROPERTY OWNER TO WIT PROPERTY ID 41235 LOT 5 BLK 1 .2497 RICHARDS ADD 614 SOUTH MAIN STREET FROM RESIDENTIAL SINGLE FAMILY (R1B) TO GENERAL BUSINESS (B-2)

WHEREAS, the owner of the above identified property has requested the property be rezoned from R-1B to B-2;

WHEREAS, notice has been given and public hearings held in accordance with the City of Quitman – Zoning Ordinance;

WHEREAS, the City Secretary-Administrator and Planning and Zoning Commission provided recommendation in support of the requested zoning change; and

WHEREAS, the City Council has not found the requested zoning change to be in the best interest of the City;

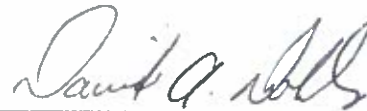
NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF QUITMAN, TEXAS, THAT:

The property identified as LOT 5 BLK 1 .2497 Richards Add, and more particularly as Wood County Appraisal District geographic ID 5510-0001-0050-40 and identified in the attached field notes and survey plat map, requested to be rezoned from R-1B to B2.

WAS CONSIDERED AND TABLED BY THE CITY COUNCIL OF THE CITY OF QUITMAN, TEXAS THIS 21st DAY OF SEPTEMBER, 2017.

IN WITNESS WHEREOF WE HAVE AFFIXED OUR SIGNATURES THIS THE 21st DAY OF SEPTEMBER, 2017.

APPROVED:



David A. Dobbs, Mayor

ATTEST:



Gregory D. Hollen, City Secretary / Administrator

CERTIFICATE FOR ORDINANCE

STATE OF TEXAS
COUNTY OF WOOD
CITY OF QUITMAN



We, the undersigned officers and members of the City Council of the City of Quitman, Texas (the "City"), hereby certify as follows:

1. The City Council of the City convened in REGULAR MEETING ON THE 21st DAY OF SEPTEMBER, 2017, at the City Hall (the "Meeting"), and the roll was called of the duly constituted officers and members of the City, to-wit:

David A. Dobbs	Mayor	
Randy Dunn	Mayor Pro-Tem	
Susan Resnik	Alderman	
Kevin Gilbreath	Alderman	
Jack Robinson	Alderman	
Brad Medlin	Alderman	Absent

and all of the persons were present – thus constituting a quorum. Whereupon, among other business, the following was transacted at the Meeting: a written

AN ORDINANCE AMENDING THE CITY OF QUITMAN – ZONING ORDINANCE TO CHANGE THE ZONING ON A SPECIFIC PROPERTY AT THE REQUEST OF THE PROPERTY OWNER TO WIT Property ID: 41235 Lot 5 Blk 1 .2497 RICHARDS ADD 614 South Main Street, Quitman, Tx 75783 FROM RESIDENTIAL SINGLE FAMILY (R1-B) TO GENERAL BUSINESS (B-2)

was duly introduced for the consideration of the City Council. It was then duly moved and seconded that the Ordinance be TABLED and, after due discussion, said TABLE motion regarding the passage of the Ordinance, prevailed and carried by the following vote:

AYES: Four (Dunn, Resnik, Robinson & Medlin)

NOES: None


2. A true, full and correct copy of the Ordinance tabled at the Meeting described in the above and foregoing paragraph is attached to and follows this Certificate; that the Ordinance has been duly recorded in the City Council's minutes of the Meeting as tabled ; that the above and foregoing paragraph is a true, full and correct excerpt from the City Council's minutes of the Meeting pertaining to the discussion of the Ordinance; that the persons named in the above and foregoing paragraph are the duly chosen, qualified and acting officers and members of the City Council as indicated therein; that each of the officers and members of the City Council was duly and sufficiently notified officially and personally, in advance, of the time, place and purpose of the Meeting, and that the Ordinance would be introduced and considered for passage at the Meeting, and each of the officers and members consented, in advance, to the holding of the Meeting for such purpose, and that the Meeting was open to the public and public notice of the time, place and purpose of the meeting was given, all as required by Chapter 551, *Texas Government Code*.

3. The Mayor of the City has reviewed and hereby TABLES the Ordinance request.

SIGNED AND SEALED the 21st day of September, 2017.


Gregory D. Hollen, City Secretary/Administrator
City of Quitman, Texas




David A. Dobbs, Mayor
City of Quitman, Texas

FISCAL YEAR ENDING 2018 BUDGET

RESOLUTION 092117(B)

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF QUITMAN, TEXAS
APPROVING AND ADOPTING THE ANNUAL BUDGET FOR
THE FISCAL YEAR BEGINNING OCTOBER 1, 2017 AND ENDING SEPTEMBER 30, 2018

WHEREAS, the adoption of an annual budget is required under Local Government Code Chapter 23,

WHEREAS, the City of Quitman, Texas – FYE 2018 Proposed Operating Budget was filed with the City Secretary's Office in accordance with Local Government Code Sec. 102.005, and

WHEREAS, the City Council of the City of Quitman, Texas held a Public Hearing on September 21, 2017 in accordance with Local Government Code Sec. 102.006.

THEREFORE, BE IT NOW RESOLVED BY THE CITY COUNCIL OF THE CITY OF QUITMAN, TEXAS, THAT:

The attached 'City of Quitman, TX – FYE 2017 Budget' is hereby approved and adopted as the City of Quitman, Texas – Annual Budget for the fiscal year beginning October 1, 2017 and ending September 30, 2018.

AND

All operating, capital and/or special, specific, or set-aside funds or reserves are hereby budgeted for expenditure of any existing or additional balance in accordance with the budget and the 'Budget and Financial Policies and Objectives' (pages 26-28) and/or the ordinance or other authority establishing the fund or reserve as such exists or may be established.

**INTRODUCED, READ AND PASSED BY AN AFFIRMATIVE VOTE OF THE QUITMAN CITY COUNCIL
THIS 21st DAY OF SEPTEMBER, 2017.**

**IN WITNESS WHEREOF WE HAVE AFFIXED OUR SIGNATURES HERETO
THIS 21st DAY OF SEPTEMBER, 2017.**

APPROVED:



David A. Dobbs, Mayor

ATTEST:



Gregory D. Hollen, City Secretary/Administrator

**PERMIT APPROVAL TO SERVE BEER AND WINE AT CIVIC CENTER – QUITMAN, TX
RESOLUTION 092117 (C)**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF QUITMAN, TEXAS
AUTHORIZING MAYOR TO APPROVE PERMIT REQUESTS TO SERVE BEER AND WINE AT
THE CARROLL GREEN CIVIC CENTER**

WHEREAS, the community and civic organizations contract with the Civic Center to hold events at the facility with paid admission,

WHEREAS, certain events be held at the Civic Center request approval to allow beer and wine beverages,

WHEREAS, per TABC rules, where admission is charged, property owners must give permission to serve beer and wine, and to acquire a permit,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF QUITMAN, TEXAS, THAT:

The City Council authorizes the Mayor to review and approve, or deny, a permit to serve beer and wine at events held at the Carroll Green Civic Center.

PASSED BY THE CITY COUNCIL OF THE C. . . OF QUITMAN, TEXAS THIS 21ST DAY OF SEPTEMBER, 2017.

IN WITNESS WHEREOF WE HAVE AFFIXED OUR SIGNATURES HERETO THIS 21ST DAY OF SEPTEMBER, 2017.

APPROVED:



David A. Dobbs, Mayor

ATTEST:



Gregory D. Hollen, City Secretary/Administrator

PERSONNEL POLICIES AND PROCEDURES MANUAL REVISION
(ASSISTANT CITY SECRETARY)

RESOLUTION 092117(D)

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF QUITMAN, TEXAS
AUTHORIZING THE REVISION OF THE
CITY OF QUITMAN – PERSONNEL POLICIES AND PROCEDURES MANUAL

WHEREAS, the City Council has an established and approved a Personnel Policies and Procedures Manual; and

WHEREAS, certain revisions to that manual are necessary to express the desire of the Council that the Assistant City Secretary function be reintroduced into the administration structure.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF QUITMAN, TEXAS, THAT:

- 1) The role of assistant city secretary be reintroduced into the administration structure.
- 2) The attached job description be entered into the Personnel Policies And Procedures Manual

PASSED BY THE CITY COUNCIL OF THE CITY OF QUITMAN, TEXAS THIS 21st DAY OF SEPTEMBER, 2017.

IN WITNESS WHEREOF WE HAVE AFFIXED OUR SIGNATURES HERETO THIS 21st DAY OF SEPTEMBER, 2017.

APPROVED:



David Dobbs, Mayor

ATTEST:



Gregory D. Hollen, City Secretary / Administrator



JOB TITLE: Assistant City Secretary
REPORTS TO: City Secretary/Administrator

GENERAL SUMMARY Assists the city secretary / administrator with general administrative activities. Performs a wide variety of administrative and technical financial duties in support of an assigned areas, including budgeting, Payroll processing, vendor payables and loan accounts. Provides timely and accurate information to City departments and the general public.

ESSENTIAL DUTIES & RESPONSIBILITIES This job description is intended to provide a representative summary of the major duties and responsibilities performed by individuals in this role. The successful candidate may be requested to perform job-related tasks other than those specifically presented in this description.

1. Attends Council meetings for the purpose of keeping minutes, in the absence of the City Secretary. Assists City Secretary/Administrator with preparation of Council agenda packets.
2. Performs a variety of technical financial duties in assigned area including Accounts Payable, receiving, processing, monitoring and recording financial or property transactions; and posts information to various ledgers, registers, journals, logs, and government agencies.
3. Posts employee time to Payroll records and systems. Calculates and prints Payroll checks. Calculates and transfers funds to Payroll funds.
4. Reconciles and balances financial data; maintains records of all transactions; and prepares monthly budget and financial reports as required, including General Deposit functions.
5. Receives, reviews and distributes financial transaction documents including payments such as purchase orders, invoices, customer service accounts, vendor data, and other Accounts Payable functions.
6. Enters residential/commercial account billing information into computer system; assigns account numbers. Applies payments, reconciles account balances and makes adjustments as necessary. Performs account review to ensure billing and data input accuracy.
7. Prepares and files various federal and state reports, including quarterly payroll taxes, unemployment, hotel/motel (HOT) taxes, loan payments, etc.
8. Assists in preparing year end closings and accompanying financial reports.
9. Assists in City Elections.
10. Co-signs checks with the Mayor or other approved councilmen in the absence of the City Secretary/Administrator.

11. Sends emails and prepares letters and correspondence to delinquent accounts; consults with supervisor and department heads as appropriate.
12. Answers questions and provides information to the public, outside agencies and other departments and divisions; may receive complaints and questions; refers to appropriate department staff member for resolution.
13. Undergoes cross training and provides back up support with Utility Clerk and Municipal Court Clerks.
14. Performs all other necessary duties that pertain to such office and all other duties as required by the City Secretary/Administrator.
15. Adheres to assigned work schedule as outlined in the Department and City attendance policies and procedures; ensures all behaviors comply with the City's Personnel Rules and Regulations.

KNOWLEDGE, SKILLS & ABILITIES

Knowledge of and familiarity with:

- City of Quitman financial policies and procedures
- Computer software programs including, QuickBooks Accounting, The Payment Group, RVS Utility Payments,
- Microsoft Office Suite; including MS Excel, MS Word, and Microsoft Outlook email
- Bank access and transactions
- Grants and budgets
- Void process
- General Ledger familiarity
- Spreadsheet applications
- 1099 IRS Guidelines
- Quarterly 941 IRS filings
- Positive pay processes
- Collection Laws
- City Credit Cards rules and regulations
- Purchasing policies and procedures
- Travel Authorization Procedures
- Document retention policies and procedures, including destruction requirements

Skill in:

- Organization
- Accurately entering data (Data Entry)
- Time management
- Customer Service
- Clerical duties and filing

Ability to:

- Communicate clearly and effectively, both orally and in writing
- Establish and maintain effective working relationships
- Work independently
- Pay attention to detail
- Multitask
- Troubleshoot
- Use good judgment
- Operate assigned equipment

QUALIFICATIONS

Minimum: An equivalent combination of education and experience sufficient to perform the essential duties of the position may qualify; and will determine appropriate qualifications. A typical way to obtain the minimum requirements would be:

Associates degree from an accredited college or university with major course work in accounting, finance or related field and one year of directly related technical financial and accounting experience, or High School graduate with two+ years in municipal office or equivalent experience.

The City of Quitman affords equal employment opportunity to all individuals regardless of race, color, national origin, gender, gender identity, religion, age, disability, veteran status, or sexual orientation.

QUITMAN DEVELOPMENT CORPORATION BOARD APPOINTMENTS

RESOLUTION 092117(F)

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF QUITMAN, TEXAS
APPROVING APPOINTMENT TO THE QUITMAN DEVELOPMENT CORPORATION BOARD OF DIRECTORS**

WHEREAS, the Quitman Development Corporation Bylaws specify that Directors shall be nominated by the Board and appointed by the Council; and

WHEREAS, terms of four (4) Directors expired on October 1, 2017; and

WHEREAS, the currently appointed Directors have expressed interest and agreement to serve for another term; and

WHEREAS, the Board has nominated such Directors for (re)appointment.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF QUITMAN, TEXAS, THAT:

The City Council hereby makes the following (re)appointments to the Quitman Development Corporation Board of Directors:

Keven Burroughs	term expiring September 30, 2019
Randy Dunn	term expiring September 30, 2019
Martha Scroggins	term expiring September 30, 2019
Glenn Hanner	term expiring September 30, 2019

PASSED BY THE CITY COUNCIL OF THE CITY OF QUITMAN, TEXAS THIS 21st DAY OF SEPTEMBER 2017.

IN WITNESS WHEREOF WE HAVE AFFIXED OUR SIGNATURES HERETO THIS 21st DAY OF SEPTEMBER 2017.

APPROVED:



David A. Dobbs, Mayor

ATTEST:



Gregory D. Hollen, City Secretary /Administrator

QUITMAN DEVELOPMENT CORPORATION FISCAL YEAR END 2018 BUDGET

RESOLUTION 092117(G)

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF QUITMAN, TEXAS
APPROVING THE FISCAL YEAR END 2018 BUDGET OF THE QUITMAN DEVELOPMENT CORPORATION

WHEREAS, the bylaws of the Quitman Development Corporation (QDC) require approval of the QDC's annual budget by the City Council,

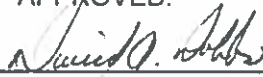
NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF QUITMAN, TEXAS, THAT:

The attached 'Quitman Development Corporation – Proposed Budget FYE 2018' is hereby approved.

PASSED BY THE CITY COUNCIL OF THE CITY OF QUITMAN, TEXAS
THIS 21st DAY OF SEPTEMBER, 2017.

IN WITNESS WHEREOF WE HAVE AFFIXED OUR SIGNATURES HERETO
THIS 21st DAY OF SEPTEMBER, 2017.

APPROVED:



David A. Dobbs, Mayor

ATTEST:



Gregory D. Hollen, City Secretary/Administrator