



REGULAR MEETING MINUTES
City Council – City Of Quitman, Texas
Thursday November 17, 2016, 5:30 PM

City Council Chambers, City Hall - 401 E Goode Street, Quitman, TX

Council Present: J.R. Evans, Mayor; David Dobbs, Mayor Pro-Tem; Susan Resnik, Alderman; Randy Dunn, Alderman and Brad Medlin, Alderman.
Council member absent: Kevin Gilbreath, Alderman

Staff Present: Jim McLeroy, City Attorney; Dee Gilbreath, Utilities Director; Walter Lutonsky, Streets & Maintenance Director; Jon Farmer, representing the Police Dept.; Scott Wheeler, Fire Chief; Delene Allen, Civic Services Director; Sheryl Laudenslager, Finance Clerk and Greg Hollen, City Secretary / Administrator.
Staff Absent: Jim McLeroy, City Attorney and Kelly Cole, Police Chief.

Mayor Evans called the meeting to order at 5:35 PM.

At the Mayor's request, Alderman Dobbs gave an invocation and Alderman Dunn led the recitation of the United States Pledge and the Texas Pledge

Item 1 -Citizen Comments

Dr. Randy Bennett and Mr. Troy Robinson addressed the council regarding their desire to have the city utilize a different building inspection firm. Ms. Sally Attaway spoke on the salute to veterans events, thanking the city and city secretary / administrator Greg Hollen for his efforts to make it successful.

Item 2 - Mayor comments

Mayor Evans welcomed WCM news director Larry Tucker back. He discussed upcoming Thanksgiving activities. He noted an RFP for city building inspections was underway, with a submittal date of Dec. 2. The veteran's efforts were highlighted and he reiterated the QDC investor event, on the 'pad', Friday night at the north side of the courthouse. Other topics covered were the Citywide holiday parade, Dec. 3, the city annual financial audit, an update on the intake pier conversion, and in the HR area, the review of health care/benefits coverage. Mayor Evans concluded by wishing QPD member Terry Beville well in his health challenges.

CONSENT AGENDA

All items under Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- (Item 3) October 20, 2016 City Council Regular Meeting Minutes
- (Item 4) Financial Report as of October 31, 2016
- (Item 5) Budget Report as of October 31, 2016
- (Item 6) October Departmental Reports

Alderman Resnik made a motion to approve the Consent Agenda, Mayor Pro-Tem Dobbs seconded the motion. The motion passed unanimously.

Item 7 Wood County Industrial Commission Representative Report

WCIC representative Sam Scroggins provided the commission's monthly activity report summary outlining the changes to the commission's by-laws to provide for twenty four (24) month chair terms, and the rationale behind the changes. Sam discussed the success of the Wood County Branding Study, forming the basis for "The Lakes of Wood County" campaign and updates underway in marketing the community. He noted the efforts WCIC ED Kikki Bettis has done to collect unpaid taxes, with 51 of 60 entities now in compliance. He closed by noting there would be no WCIC meeting in December and no report to the City Council.

Item 8 - O111716(01) – Change to Code of Ordinances Quitman Development Corporation Meetings

Mayor Evans discussed this request by the QDC board to change the meeting time from the second Thursday of each month at 5:30PM to second Friday at 12:00 Noon in code of ordinances of the City of Quitman – Code of Ordinances.

Mayor Pro-Tem Dobbs made a motion to approve, Alderman Medlin seconded the motion. The motion passed unanimously.

Item 9 - O111716(02) - Transfer of Cliff Street Property to QDC

Mayor Evans discussed transferring a city owned property at Cliff Street (Lot 2, Block 61) on the corner of Cliff Street and Winnsboro Street, to the QDC, for the purposes of facilitating it's negotiation and sale, for the benefit of the city and community.

Mayor Pro-Tem Dobbs made a motion to approve, Alderman Dunn seconded the motion. The motion passed unanimously.

Item 10 - R111716 (A) PerdueBrandonFielderCollins&Mott LLP Acceptance of Bids

Mr. David Hudson, from PerdueBrandonFielderCollins&Mott LLP presented the delinquency history of the property at Lot 20, Unit 2, GOLDSMITH-MORSE ADDITION. He noted a bid of \$400.00 had been received, from David Dalton, Flower Mound, TX and that tax lien holders such as the QISD had approved this sale in hopes of having the new ownership develop the property and return it to the tax rolls.

Item 11 - R111716 (B) Appointment of Sally Attaway to Park Board

A request to fill an expired term on the city parks board was made. Sally Attaway was nominated for a board term. Term to be November 17, 2016 to September 30, 2018.

Mayor Pro-Tem Dobbs made a motion to approve, Alderman Dunn seconded the motion. The motion passed unanimously.

Item 12 - R111716 (C) Approval of Elevated Storage Tank Bid

A contracting bid, to provide engineering services for the rehabilitation of the Elevated Storage Tank Improvements was let, and the submittal by A&M Construction and Utilities, Inc. Of Rowlett, Texas as noted in their 'BID TABULATION – 100,000 Gallon Elevated Storage Tank Rehabilitation - KSA Project No. QUI.039' was recommended for acceptance. Alderman Dunn asked about the bid process and the Mayor briefly outlined the 10 bidders and the selection criteria (low bid) process.

Mayor Pro-Tem Dobbs made a motion to approve, Alderman Dunn seconded the motion. The motion passed unanimously.

Adjournment

Alderman Medlin made a motion to adjourn, Mayor Pro-Tem Dobbs seconded the motion. The motion passed unanimously.

The meeting was adjourned at 6:08 PM

I HEREBY CERTIFY THAT THESE MINUTES ARE A TRUE AND CORRECT RECORD OF THE ITEMS CONSIDERED AND ACTION TAKEN AT THIS MEETING AND THAT THESE MINUTES HAVE BEEN APPROVED AS TRUE AND CORRECT AND THAT AN EXECUTED COPY IS ON FILE WITH THIS OFFICE.

***Gregory D. Hollen
City Secretary / Administrator***

**AMENDMENT TO QUITMAN DEVELOPMENT COMMITTEE (QDC) MEETINGS ORDINANCE
TO CHANGE MEETING TIME**

ORDINANCE 111716(01)

**AN ORDINANCE AMENDING THE CITY OF QUITMAN, TEXAS – CODE OF ORDINANCES
TO CHANGE QUITMAN DEVELOPMENT COMMITTEE (QDC) MEETING TIME FROM SECOND THURSDAY
OF EACH MONTH AT 5:30PM TO SECOND FRIDAY AT 12:00 NOON**

WHEREAS, Section 30.15 of the City of Quitman – Code of Ordinances provides for the regulation of the Quitman Development Corporation to meet “the second Thursday of each month at 5:30PM”; at City Hall Annex Building, 405 East Lipscomb Street, Quitman, TX 75783, and

WHEREAS, the City Council finds it in the best interest of the citizens and employees to accept the change of QDC meetings to second Fridays at 12:00 PM.

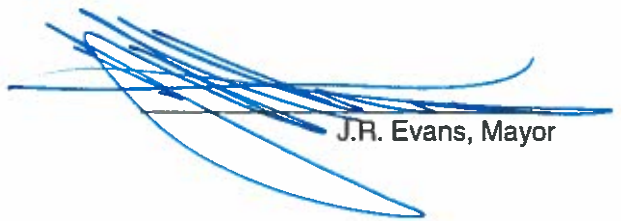
NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF QUITMAN, TEXAS THAT:

The QDC meeting time is changed from second Thursday of each month at 5:30PM to second Friday at 12:00 Noon in Section 30.15 of the City of Quitman – Code of Ordinances.

SO CONSIDERED BEFORE AND ORDAINED BY THE CITY COUNCIL OF THE CITY OF QUITMAN THIS THE 17th DAY OF NOVEMBER, 2016.

IN WITNESS WHEREOF WE HAVE ATTACHED OUR SIGNATURES HERETO THIS THE 17th DAY OF NOVEMBER, 2016.

APPROVED:



J.R. Evans, Mayor

ATTEST:



Gregory D. Hollen, City Secretary / Administrator

TRANSFER OF PROPERTY (CLIFF STREET PROPERTY) TO QDC

ORDINANCE 111716(02)

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF QUITMAN, TEXAS
AUTHORIZING THE TRANSFER OF PROPERTY TO THE QUITMAN DEVELOPMENT CORPORATION**

WHEREAS, the property located at Cliff Street (Lot 2, Blk 61) on the corner of Cliff Street and Winnsboro Street, is currently owned by the City of Quitman, and

WHEREAS, the City of Quitman has requested the ownership transfer of their property to the Quitman Development Corporation for the purposes of negotiating a sale of said property,

WHEREAS this transaction is in the best interests of the city and the citizens of Quitman,

BE IT NOW RESOLVED BY THE CITY COUNCIL OF THE CITY OF QUITMAN, TEXAS, THAT:

The Mayor is hereby authorized and directed to execute any and all transfer or title documents to release the City's ownership of the property and transfer the property to the QDC.

PASSED BY THE CITY COUNCIL OF THE CITY OF QUITMAN, TEXAS THIS 17TH DAY OF NOVEMBER, 2016.

IN WITNESS WHEREOF WE HAVE AFFIXED OUR SIGNATURES HERETO THIS 17TH DAY OF NOVEMBER, 2016.

APPROVED:


J.R. Evans, Mayor

ATTEST:



Gregory D. Hollen, City Secretary / Administrator

R111716 (A)

RESOLUTION OF THE BOARD OF TRUSTEES OF
CITY OF QUITMAN:

WHEREAS, the CITY OF QUITMAN has become the owner of certain real property described in the attached Exhibit (Exhibit "A") by virtue of the fact that a sufficient bid was not received at a sale conducted by the Sheriff pursuant to an order of the District Court in Cause No. T-2031 QUITMAN INDEPENDENT SCHOOL DISTRICT VS. R. L. Wingfield Estate

WHEREAS, a potential buyer of the property has come forward, and

WHEREAS, all taxing entities involved in the above referenced cause must consent to the sale of the hereinabove described real property, and

WHEREAS, it is to the benefit of all the taxing entities involved that the property be returned to their respective tax rolls;

NOW therefore be it resolved by the Mayor of CITY OF QUITMAN, Wood County, Texas.

That the sale of the hereinabove described real property to DOUGLAS P. DALTON for and in consideration of the cash sum of FOUR HUNDRED DOLLARS and 00/100 (\$400.00), said money to be distributed pursuant to Chapter 34 of the Texas Property Tax Code.

Resolved this the 17 day of November, 2016.

Attest:

Gregory D. Hall
Secretary

[Signature]
Mayor

Those Voting Aye Were:


Mayor Pro Tem Dobbs
Alderman Dunn
Alderman Resnik
Alderman Medlin

Those Voting Nay Were:

None

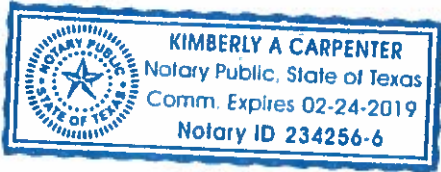
In testimony whereof **CITY OF QUITMAN**, Wood County, Texas has caused these presents to be executed this the 17 day of November, 2016

CITY OF QUITMAN


BY: _____
Mayor

State of Texas {
 {
County of Wood {

This instrument was acknowledged before me on this the 17th day of November, 2016 by Mayor J R Evans,
Mayor, **CITY OF QUITMAN**, Wood County, Texas




Notary Public, State of Texas

PARKS AND RECREATION ADVISORY BOARD APPOINTMENT

RESOLUTION 111716(B)

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF QUITMAN, TEXAS
APPOINTING AN INDIVIDUAL TO THE PARKS AND RECREATION ADVISORY BOARD**

WHEREAS, Quitman City Council Ordinance 071813(03) established a Parks and Recreation Advisory Board for the general purposes of reviewing parks and recreation policy; determining the purposes of the park(s) and recreation programs / activities and developing long-range plans for service; representing the public and its interests in the operation of parks and recreation; promoting support for parks and recreation from the community; interpreting and reporting the needs of the community; reviewing reports provided to city officials and the community; reviewing the annual parks and recreation budget, and

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF QUITMAN, TEXAS THAT:

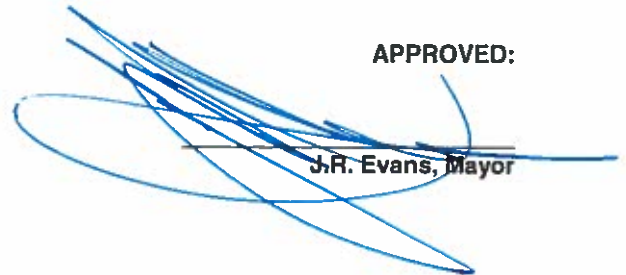
The following individual is hereby appointed as a member of the Parks and Recreation Advisory Board with term affixed as follows:

Sally Attaway Term to be November 17, 2016 to September 30, 2018

INTRODUCED AND PASSED BY THE CITY COUNCIL OF THE CITY OF QUITMAN, TEXAS THIS THE 17TH DAY OF NOVEMBER, 2016.

IN WITNESS WHEREOF WE AFFIX OUR SIGNATURES HERETO THIS THE 17TH DAY OF SEPTEMBER, 2016.

APPROVED:



J.R. Evans, Mayor

ATTEST:



Gregory D. Hollen, City Secretary/Administrator

ELEVATED STORAGE TANK IMPROVEMENTS

RESOLUTION 111716(C)

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF QUITMAN, TEXAS
ACCEPTING A BID AND AUTHORIZING EXECUTION OF CONTRACT DOCUMENTS ON ELEVATED STORAGE
TANK IMPROVEMENTS**

WHEREAS, City of Quitman authorized execution of KSA Engineers task order (QUI039) for the purpose of contracting to provide engineering services for the rehabilitation of the Elevated Storage Tank Improvements;

WHEREAS, invitation for bids on the Elevated Storage Tank were advertised in the October 12, 2016 edition of the Wood County Monitor, and

WHEREAS, opening of submitted bids was performed in accordance with such invitation and publication on November 10, 2016 at 2:00 PM; and

WHEREAS, there is a lowest apparent bidder qualified to complete the project; and

WHEREAS, the City Council finds it in the best interest of the City to accept the bid and authorize the execution of project contract documents;

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF QUITMAN, TEXAS, THAT:

The bid submitted by A&M Construction and Utilities, Inc. Of Rowlett, Texas as noted in the attached 'BID TABULATION – 100,000 Gallon Elevated Storage Tank Rehabilitation - KSA Project No. QUI.039' is hereby accepted.

The Mayor is hereby directed and authorized to execute the contract documents.

INTRODUCED AND PASSED BY THE CITY COUNCIL OF THE CITY OF QUITMAN, TEXAS THIS THE 17TH DAY OF NOVEMBER, 2016.

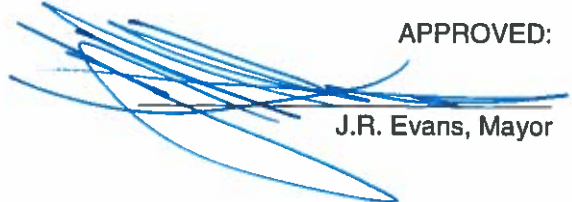
IN WITNESS WHEREOF WE AFFIX OUR SIGNATURES HERETO THIS THE 17TH DAY OF SEPTEMBER, 2016.

ATTEST:



Gregory D. Hollen, City Secretary / Administrator

APPROVED:



J.R. Evans, Mayor